



BEACONSFIELD PRIMARY SCHOOL
 Beaconsfield Road, Southall UB1 1DR
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 Website: www.beaconsfieldprimary.org.uk
 Tel: 020 8574 3506 Head Teacher: Mr D. Woods



9th July 2020

Dear Parents/ Carers,

Re: Returning to School Arrangements from 2nd September 2020

From Wednesday 2nd September, all pupils in all year groups are expected to return to school full-time for the new academic year. As many pupils have been away from school for a long time there will be a number of important changes that you need to be aware of. **Attendance at school from this date is COMPULSORY.**

- (1) Each year group (Year 2, Year 5 etc.) will have a given “**drop-off**” and “**pick-up**” time and location using one of the two entry gates to the school site (either Beaconsfield Road or Oswald Road)
- (2) No parents/ carers will be permitted to enter the school site past the drop-off gates.
- (3) Once pupils enter the school grounds they will be directed to one of our “**outdoor handwashing stations**” to wash and dry their hands before they go inside the buildings.
- (4) Access to the school admin office is **NOT AVAILABLE BEFORE 9:00am.**
- (5) Pupils will wear ‘**full school uniform**’. They may bring an individual water bottle, a book bag, PE kit and packed lunch (if not eating school dinner)
- (6) Class groups will not mix and interact with other class groups for lessons, playtimes, lunchtimes or PE sessions. They will remain in the group of 30 pupils as much as is possible.

Drop Off & Pick Up Times/ Locationsy

Drop-Off Time	Beaconsfield Road Gate	Oswald Road Gate	Pick-Up Time
8:30am	Year 6	Year 5	3:00pm
8:40am	Year 1	Year 3	3:10pm
8:50am	Year 2	Year 4	3:20pm
9:00am	Reception	ARP Classes	ARP Classes – 3:00pm Pick-Up from Oswald Road
			Reception classes – 3:20pm Pick-Up from class door

We do realise that having different times and different gates for drop-off will be a challenge for some families with more than one child. I am truly sorry for the added inconvenience this will cause some of you, but I know you will support the school and staff to ensure we can have pupils enter and leave the school site safely each day.

I ask for your continued support and patience at this time as we follow these measures that we all hope will temporary measures. We will also be texting a reminder of times and locations just before the start of the term. It is extremely important that you **ARRIVE ON TIME** and at the **CORRECT GATE.**

Mr Dave Woods (Head Teacher)

